

**PERSONAL INFORMATION**

NAME: \_\_\_\_\_  
Last First Middle Initial

ADDRESS: \_\_\_\_\_  
Street City State/ZIP

PHONE: (Hm)\_\_\_\_\_ (Cell)\_\_\_\_\_ (Wk)\_\_\_\_\_

E-MAIL: \_\_\_\_\_

**EDUCATION**

Please complete the following section as fully as possible. Do not feel that you need to have extensive experience. **This program is designed to teach volunteers new skills - we do not expect our docents to have it all!**

**High School Education**

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School \_\_\_\_\_

**College, university or other schools attended**

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School \_\_\_\_\_ Major \_\_\_\_\_ Minor \_\_\_\_\_ Degree \_\_\_\_\_  
School \_\_\_\_\_ Major \_\_\_\_\_ Minor \_\_\_\_\_ Degree \_\_\_\_\_

**EMPLOYMNT**

Name of Organization \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Position \_\_\_\_\_  
Dates of employment/service \_\_\_\_\_  
Responsibilities:

Name of Organization \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Position \_\_\_\_\_

Dates of employment/service \_\_\_\_\_

Responsibilities:

Name of Organization \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Position \_\_\_\_\_

Dates of employment/service \_\_\_\_\_

Responsibilities:

## **EXPERIENCE**

**Please describe any experience you have working with children:**

**Please describe any experience you have working with the public:**

**Please describe any public speaking experience you have:**

**Please tell us about any other special skills (e.g, fluency in another language):**

**How did you hear about the Longmont Museum's Docent Program?**

- |  |  |
|--|--|
| <input type="checkbox"/> Museum's Web site       | <input type="checkbox"/> Volunteer Connection                  |
| <input type="checkbox"/> Museum's newsletter     | <input type="checkbox"/> Friend – name: _____                  |
| <input type="checkbox"/> LongmontLife            | <input type="checkbox"/> Poster at the Museum                  |
| <input type="checkbox"/> Newspaper article or ad | <input type="checkbox"/> Poster at the Longmont Library        |
| Name of paper _____                              | <input type="checkbox"/> Poster seen elsewhere (list location) |
|  | <input type="checkbox"/> Other: _____                          |

## **REASON FOR APPLICATION**

**Please explain why you would like to be a docent at the Longmont Museum.**

**Please tell us        you want to teach and work with children.**

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**The Longmont Museum & Cultural Center and the City of Longmont are committed to enhancing the quality of life for those who live in, work in, or visit our city. Volunteering promotes involvement in local government and enables participation by individuals and groups committed to the sustained health and wellness of this All-America City.**

*Final Museum docent selection takes place after an interview (with the Curator of Education and a current docent) and is contingent upon successful completion of a criminal background check and fingerprinting as required by the City of Longmont for all adults working with children. (The background check will NOT be undertaken until Museum docent finalists have been interviewed AND notified of their status.)*

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Please return completed application, resume, and two references by mail, fax or e-mail to:**

**Jill Overlie, Curator of Education  
Longmont Museum & Cultural Center  
400 Quail Road  
Longmont, CO 80501  
Phone 303-651-8723  
Fax 303-651-0483  
E-mail: [jill.overlie@ci.longmont.co.us](mailto:jill.overlie@ci.longmont.co.us)**

### **Questions?**

Feel free to contact Jill Overlie, Curator of Education at 303.651.8723 or [jill.overlie@ci.longmont.co.us](mailto:jill.overlie@ci.longmont.co.us)

### **Docent Open House**

To learn more about the Museum's Docent Program, school programs, talk with other docents and the Curator of Education...stop in during our Docent Open House, January 22, 10 am-12 pm.