

## AGENDA

**Parks and Recreation Advisory Board**  
Holiday Potluck for PRAB Members – 6:00pm  
Monday, January 9, 2012 - 7:00 pm

Parks Administration  
7 South Sunset  
Longmont, CO 80501

1. ROLL CALL
2. Board Re-Organization
  - A. Elect Chair
  - B. Elect Vice Chair
  - C. Welcome new Board Member
3. APPROVAL OF AGENDA
4. APPROVAL OF PREVIOUS MONTHS MINUTES
  - A. December 12, 2011 Parks and Recreation Advisory Board regular meeting
5. PUBLIC INVITED TO BE HEARD
6. OLD BUSINESS
  - A. Veterans Memorial Update
  - B. Adopt-A-Park/Friends of the Greenway Program
7. NEW BUSINESS
  - A. Designation of Meeting Day and Time
  - B. Designation of Meeting Location
  - C. Designation of Locations for Posting PRAB Agendas
  - D. Discuss Dates for Board Retreat and Field Trip – Develop 2012 Work Plan
8. On-Going Items
  - A. Dry Creek Park
9. ITEMS FROM STAFF
10. ITEMS FROM BOARD
11. PUBLIC INVITED TO BE HEARD
12. ADJOURNMENT

If you need special assistance to participate in a parks and recreation Advisory Board meeting, please contact Cathy Dising at 303-774-4756 in advance of the meeting to make arrangements

**MINUTES**  
**PARKS & RECREATION ADVISORY BOARD**  
**DECEMBER 12, 2011**

The regular monthly meeting for the Parks & Recreation Advisory Board was called to order at 7:00pm at the Parks Maintenance Building by Sharon O'Leary.

Staff: Jeff Friesner, Kim Shugar, Dan Wolford, Paula Fitzgerald and Cathy Diesing

1. Roll Call

Those present were Sharon O'Leary, Alicia Howell, Greg Braun, Doug Golliher, Jim Wardell, Kelly Dirks and Council Member Bonnie Finley. Matthew Linden was absent.

2. Approval of Agenda

Sharon O'Leary requested that New Business (6) C. Collins Open Space Land Acquisition be added. A motion by Doug Golliher to approve the agenda with changes was seconded by Kelly Dirks, the motion passed 6-0.

3. Approval of Previous Months Minutes

Jim Wardell made a motion to accept the November 14, 2011 minutes as written, this was seconded by Greg Braun, the motion passed 6-0

4. Public to be Heard (none)

5. Old Business

A. Oil and Gas Exploration. Sharon O'Leary asked if the Board had additional questions from the various meetings they had attended. It was asked why the EPA person had been invited to the November 15, 2011 meeting. Staff said Gordon Pedrow and Mayor Coombs felt public needed to see both sides of the discussion. The board discussed what were the most important and reasonable considerations that they felt are needed to protect the City, if fracking is done. A list was created from which the following motion was made from. A motion by Doug Golliher regarding Oil & Gas Operators Surface Use Agreement, The Park & Recreation Advisory Board recommends City Council consider the following with regard to Parks, Recreation and Open Space:

**Drill Site Concerns:**

- a. Ensure there are restrictions to allow for seasonal recreation programming.
- b. Ensure there are restrictions to allow for seasonal wildlife migration, nesting, etc.
- c. Ensure drill sites are aesthetically compatible with the local environment, utilizing vegetative fencing native plants and grasses, etc.

- d. Ensure no negative impact to neighboring City properties, including fence cutting, off trail ecosystem damage, etc.
- e. Ensure all drill sites comply with appropriate setbacks, noise limitations, and have a minimal footprint.
- f. Ensure there are comprehensive plans for access road and drill sight upkeep and maintenance
- g. Ensure there is comprehensive plans for reclamation and clean up.
- h. Ensure the use of benign fluids for fracking and demand the fracking fluids be disclosed.
- i. Ensure the use of closed loop systems.
- j. Ensure ongoing communication by the City about phase work being done near or on the drill sites.

**Accountability and Enforcement**

- a. Demand for operator funding of 3<sup>rd</sup> party inspectors and City appointed consultants for monitoring.
- b. Demand the operator be bonded for incidental, unexpected expenses related to spills, accidents and reclamation.
- c. Ensure the operator has appropriate insurance that meets your satisfaction, perhaps beyond what is required by the State.
- d. Ensure there is a comprehensive plan and actions for inspections, water monitoring and air quality.

The motion was seconded by Sharon O’Leary, the motion passed 6-0.

A second motion was made in reference to financial considerations as it related to Oil & Gas. A motion by Sharon O’Leary that the Park & Recreation Advisory Board recommends to City Council for funding of Oil & Gas activities be returned to the original source of the land purchase. This was seconded by Jim Wardell, the motion passed 6-0.

B. Seismic Surveying. A follow-up discussion by the Board in reference to Seismic Surveying, which was reviewed at the November 14, 2011 meeting. After further consideration, a motion was made by Doug Gollither regarding Seismic Surveying. The Park & Recreation Advisory Board recommends City Council consider the following:

1. The City should receive a copy of the results.
2. The operator must Reclaim/ Restore site to original condition at operators cost.
3. Maximize revenues to the City.

This was seconded by Greg Braun, the motion passed 6-0.

C. Conservation Trust Fund Survey. Jeff Friesner explained to the Board the on-going survey that he and Paula Fitzgerald have been presenting to local groups, City Boards and at public meetings. The goal is to educate and give background information on the Conservation Trust Fund. Also to ask for input for the best use of the fund in the future. The questions remain the same to get consistent answers. The Board participated in the electronic survey. The survey is on-line, and in Spanish. The Board suggested large advertisement boards at each of the Recreation Sites, Senior Center, emails to previous Recreation participants and to seek out other Longmont residence. Many citizens do not want to go on-line or have computers to do it. Staff does plan on handing out fliers of the survey or cards.

A motion by Sharon O'Leary to move to New Business A & B, and go to Old Business D & E only if time allows. The motion passed 6-0.

D. Gift Catalog. Jeff Friesner presented several ideas on the gift catalog. It will involve several Departments/Divisions including the Police Department. The idea is to drive people to the web site for detailed information. The web site can be easily updated and not have outdated information in paper format. A post card idea was presented along with a draft flyer. Staff continues to work on the catalog and will provide an update to the Board as information is completed. The Board liked the variety of the offerings in the catalog, as not all are tangible. It was asked that not all marketing be sent to the web site, possibly sent to funeral businesses

E. Water Based Recreational Inventory. Dan Wolford re-printed the inventory sheet that was given to the Board in November. An additional map of Longmont and surrounding area Recreational Water Inventory sheet was added so the Board has a visual of where the water is located. It was requested that Carter Lake be added to the map and the board liked the idea of adding Geo-codes to the map.

## 6. New Business

A. Union Reservoir Lease. Kim Shugar said that the lease for Union Reservoir expires in December, 2011. The City has options on the lease, with the opportunity to have 2 five year agreements, plus request the fee increase each year be 1.5% ,not the 2% each year as requested, but take over the ditch riders responsibilities. A motion by Greg Braun that the Park & Recreation Advisory Board supports the options on the renewal of the Recreation Lease on Union Reservoir. This was seconded by Jim Wardell, the motion passed 6-0.

B. Natural Resource Overview. Kim Shugar gave a review of upcoming goals for the

Division since she started her new job. Challenges included several department reorganizations, no prioritization, and several management plans. She said that many of her goals had already been completed. She plans to update the filing system, clean up the building, create tracking sheets, and list who is responsible for each project. She is also working on the creation of a new inventory of all city land owned and a strategy for communication. To help Golf they will receive a ½ time temp administrative person.

C. Collins Open Space Land Acquisition. Dan Wolford discussed the signing of papers for the acquisition of 39.28 acres including water & mineral rights, belonging to the Collins family. The family will retain 4.5 acres, which the City will have a conservation easement on, and that will be subdivided during an annexation process.

A motion by Doug Gollhofer, that the Park & Recreation Advisory Board recommends continuing negotiations on the Collins property for Open Space. This was seconded by Sharon O'Leary, the motion passed 6-0.

7. On- Going Items

8. Items from Staff

A. Jeff Friesner wanted to thank the Recreation Staff for their hard work at the Longmont Lights event. The attendance was bigger than any other year. For Santa's Workshop an estimated 2450 people attended in the three hour event in the gym. Many citizens walked throughout the park that night even though it was cold. On Saturday, the parade had more entries than the past few years. Wright Kingdom donated funds for the fireworks. Jeff confirmed we would have a January welcoming party. Staff will provide Pizza and the drinks.

B. Dan Wolford said in the next month we will have information on camping at Union Reservoir and other venues.

9. Items from Board

A. Greg Braun said great job on Longmont Lights. With the word of mouth, it grows bigger each year. He also asked about Lykens Gulch underpass. It was noted by Kim Shugar it was on schedule, somewhere around March 2012.

B. Sharon O'Leary said that the gym was packed and the parachuting Santa with friends was amazing on Friday night. Even though it was cold, it did not stop them from coming. The Recreation Brochure is always progressing. She would like to talk about lease and property rights in the future.

10. Public to be Heard (none)

11. Adjournment- A motion by Kelly Dirks to adjourn the meeting at 10:00 pm was seconded by Alicia Howell, the motion passed 6-0.

Approval of Minutes

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Chair

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Board Secretary