

MINUTES
LONGMONT LIBRARY BOARD
LONGMONT PUBLIC LIBRARY BOARD ROOM
409 FOURTH AVENUE
THURSDAY, JUNE 18, 2009
7:00 P.M.

The June 18, 2009, meeting of the Longmont Library Board was called to order at 7:00 p.m. by Chairperson Viki McKinney.

1. Roll Call

Those present were members Joan Peck, Paula Watkins, Nancy Carter, Genny Michael, and Viki McKinney; Library Director Judith Anderson and Administrative Analyst Linda Murchison.
Absent: Gabe Santos, Council Liaison.

2. Approval of minutes

The minutes of February 19, 2009, were read aloud by Director Anderson. These had not been approved earlier because of a lack of a quorum. The minutes were approved.

3. Business

- a. New member Genny Michaels was welcomed to the Board. She replaces Brian Pixley who resigned.
- b. Members were given a list made by staff member Bob Nyboer of purchase requests totaling \$2027.00 using the Empson fund. Items requested were: 2009 Encyclopedia Britannica (\$1397 + \$59.00 shipping and handling); American Wholesalers and Distributors Directory, 18th edition (\$348.00) and America's Top Rated Cities, 2009 (\$225.00). Approval of the request for purchase using Empson funds was moved and seconded. Request for purchases was approved unanimously.
- c. Director Anderson reported on the bleak outlook for the city's upcoming budget. Shortfall is projected to be at least \$2.8 million depending on tax revenue. Proposals to make up \$1.3 million from city staff include furloughs, reduction of salaries, and other suggestions. Library projects some salary savings from unfilled positions and will continue to explore possibilities.
- d. The Board reviewed the list and rankings of Level 2 ongoing requests.
- e. Director Anderson regretfully announced that other matters have taken precedence over starting the process for a Library strategic plan. Hopefully it can start later this year.
- f. Director Anderson explained the city's budget prioritization process which included the meetings that some members of the Board were able to attend. Library Board members were included in the process for cultural types of services offered by the city. Putting together data from city staff and Boards as well as the public led to 5 outcomes. Discussion of the outcomes followed.
- g. Director Anderson explained some points concerning the planned annual report to the City Council from the Library. Discussion followed concerning who might present this report.

- h. Discussion of changing meeting day or increasing the number of Board members in order to better ensure a quorum was tabled until the next meeting when our Council Representative is present.
1. Reports and information items
 - a. Members were given an updated contact list for the Board.
 - b. Administrative Analyst Linda Murchison gave a report on the Friends of the Library which now lists 338 members. Minutes from the last Friends meeting were distributed.
 - c. Director Anderson's report included:
 - Review of library questions included in the annual City survey
 - Discussion of Library statistics for May.
 - Report on the summer reading program which has an enrollment of 3113. The program will end August 1.
 - Report on summer adult programs.
 - Mention of Times-Call articles concerning the Library.
 - Staffing changes: Susan Bristow is retiring in July.
1. There were no public comments
2. There were no Library Board comments.
3. Meeting was adjourned at 8:55 pm.

Respectfully submitted,

Nancy Carter,
Secretary

Viki McKinney,
Chair