

## AGENDA

### **Parks and Recreation Advisory Board**

Monday, October 10, 2011 - 7:00 pm

Parks Administration  
7 South Sunset  
Longmont, CO 80501

1. ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF PREVIOUS MONTHS MINUTES
  - A. September 12, 2011 Parks and Recreation Advisory Board Regular Meeting
4. PUBLIC INVITED TO BE HEARD
5. OLD BUSINESS
  - A. Union Reservoir Recreational Master Plan
  - B. Council Retreat Topics
  - C. City Website Feedback
  - D. Approve New Bylaws
6. NEW BUSINESS
  - A. Garden Acres CIP prioritization
7. On-Going Items
  - A. Park Survey – November
  - B. Dry Creek Park – On-going
  - C. Conservation Trust Funds - January
  - D. Gift Catalog – November
  - E. Veterans Memorial Update - November
8. ITEMS FROM STAFF
9. ITEMS FROM BOARD
10. PUBLIC INVITED TO BE HEARD
11. ADJOURNMENT

If you need special assistance to participate in a Parks and Recreation Advisory Board meeting, please contact Cathy Dising at 303-774-4756 in advance of the meeting to make arrangements

MINUTES  
PARKS & RECREATION ADVISORY BOARD  
September 12, 2011

The regular monthly meeting for the Parks & Recreation Advisory Board was called to order at 7:00 pm at the Parks Maintenance Building by Sharon O'Leary.

1. Roll Call

Those present were committee members: Sharon O'Leary, Kelly Dirks, Matt Linden, Doug Gollhofer, Alicia Howell. Those absent were Councilman McCoy, and committee members: Greg Braun, Jim Wardell.

Staff Present: Jeff Friesner and Kim Shugar

2. Approval of Agenda. Motion to approve passed 5-0.

3. Approval of previous months minutes

A motion by Sharon O'Leary to approve the August 8, 2011 was seconded by Kelly Dirks. Alicia Howell abstained as she was not present at the meeting. The motion to approve passed.

4. Public Invited to be heard.

John Kostelnik, 997 Pasque Drive and Ray Athey, 1458 Cherry Wood Way presented an idea for a veterans memorial at Roosevelt Park. The idea included enhancement to the flagpole area at the east entrance of the park. Each branch of the service would be represented with a flag on a lighted flagpole. Additionally, a memorial monument would be placed in the area. The project would be complete for a June 14, 2012 dedication. The installation, approximately \$25,000) would be funded by private donations. The City is being asked to assume ongoing operation and maintenance. A letter of support from Colorado Senate President Brandon Shaffer was provided. The item will be brought back to PRAB as a voting item in November for further discussion. Mr. Kostelnik was asked to provide an update on the status of funding. City staff was asked to look into logistics and costs and report back.

5. Old Business

A. Jeff shared information about the PRAB By-Laws. They were last updated in 1992. The PRAB members went through each section of the document and discussed the edits needed. The edited by-laws will be brought back to the October meeting for discussion and a vote

6. New Business

A. Jeff Friesner -- At the October 10, 2011 meeting, the Board will discuss potential topics for the Council Retreat in January. Kim Shugar and Jeff Friesner will forward the ideas to Sandi Seader. Example for this past year included Open Space acquisitions and disposal, at-risk kids, affordable housing and economic development. The meetings are open to the public. If there is a Parks and Recreation item, the Board members will be invited to the meeting. Conservation Trust Fund was suggested as an idea for discussion in October

B. CIP Update – provided by Jeff Friesner. At a September Council meeting, staff provided updates to Council on the status of certain CIP projects. The four items recommended by PRAB were discussed. Three of the four are funded in the 2012 CIP.

1. Quail Campus - Funded
2. Primary Greenways – Funded
3. Master Planning for Parks – Funded
4. Lighting efficiency – Unfunded. It will be reviewed by the City’s energy contractor.

#### 7. On-Going Items

- A. Park Survey – Jeff Friesner mentioned that a list of water-based recreation opportunities at parks and greenways is being developed by the Natural Resources Division and will be brought to PRAB in November for discussion.
- B. Dry Creek Park – Kim provided an update on the construction of Dry Creek Park. Phase 1 is approximately 40% complete. Depending on weather, the project is likely to be completed by in spring 2012 with grow-in time to spring 2013.
- C. Conservation Trust Funds – Jeff discussed that the process for looking at uses for Conservation Trust Funds will begin at the next PRAB meeting with an interactive survey.
- D. Gift Catalog – Jeff Friesner mentioned that the Gift Catalog will be brought to the October PRAB meeting for discussion. The catalog will have a broader audience to include the Library, Library, Museum, Parks, Recreation, Children & Youth Programs Public Safety, Senior Services. The primary change in the document is that the public will be directed to the website to look at available opportunities that will be updated regularly. This is different from the static printed version that was previously used.

#### 8. Items from Staff

1. Jeff Friesner discussed the former fire station on Lashley Street. It is a CIP project to covert the site for use by seniors and will cost approximately \$200,000. The Friends of Senior Center will provide \$100,000 as seed money to get the project going. The boxing club is no longer interested in the site.
2. Jeff Friesner mentioned that Sunset Pool contractor is back on site and will finish construction mid-October.
3. Jeff Friesner provided an update that the Quail Campus pool leak has been detected. The water curtain water features has been turned off. CHIL will be recognized in November.
4. Staff will also be going to council with funds to purchase more skates.
5. Kim Shugar mentioned that The Friends of Colorado Front Range Trail have a new Facebook page that the City has ‘liked’.

6. Kim Shugar mentioned that the scoping for the request for proposal – St. Vrain Phase 11 – Dickens Park has been created and will be released in October. The process will begin with a master plan update.
  7. Kim Shugar updated that the shelter at Alta Park funded by CDB G funds is underway and is expected to be completed in October.
  8. Kim Shugar mentioned that the Union Reservoir Master Plan is undergoing final graphic revisions and will be brought to PRAB and the public in October.
9. Items from Board
1. Kelly Dirks asked about the dead trees on the greenway and maintenance. Staff will update at the October meeting. He also shared information about a Campout in Erie Park where REI sponsors movie and food. Jeff Friesner will look into possibilities.
  2. Alicia Howell asked about the Halloween Event. The event will not occur, but the Halloween Parade will occur
  3. Doug Gollither asked that Kim Shugar provide an overview of her observations and strategic Planning initiatives at the next meeting.
  4. Matt Linden mentioned that homeowners are extending their backyards into Left Hand Creek riparian area (Sunset & 95<sup>th</sup> on the South side). They are throwing yard debris into creek, and weed whacking and mowing the area. Kim Shugar will have staff look into this issue
  5. Jeff Friesner reviewed the CIP process, which begins in March, and extends into April and May with discussions with the Board. The Board votes with dots. Staff can meet with any Board member to go over projects if more information is needed. If more than 4 board members want to meet, it must be advertised as a PRAB meeting.
  6. Sharon O’Leary complimented staff on the trail signage in Longmont. She also mentioned that Kinetics was a great event and wants to look at how the City can better promote the event.
  7. Kim Shugar asked Board member to review the Parks and Recreation webpages and provide feedback on what is useful to the public versus what is not.
  8. Jeff mentioned that a new Registration Program for Recreation will begin early next year.
  9. Alicia Howell asked about a walking challenge with Livewell and looking at other options with longevity.
  10. Jeff Friesner mentioned that there will be some course changes to the Turkey Trot.

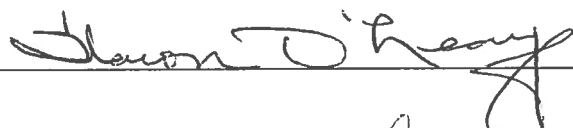
10. Public Invited to be heard (none)

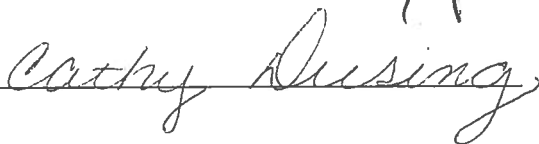
11. Adjournment

There being no further business to come before the Park & Recreation Advisory Board, it was moved to adjourn the meeting at 9:16 pm and was seconded by Kelly Dirks. The motion passed 4-0.

Approval of Minutes:

Date 10-10-2011

Sharon O'Leary (chair) 

Cathy Diesing (Secretary) 

# PARKS AND RECREATION ADVISORY BOARD

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Meeting Date: October 10, 2011

Agenda Item: New Business

Subject: Union Reservoir Recreational Master Plan

Presenter: Paula Fitzgerald

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The Union Reservoir Recreational Master plan update underwent an extensive public process, staff review and consultant revision process this year. Staff began the project by bringing it to PRAB in February 2011 for input on the public process. At that meeting, PRAB was given information on the following:

- History of the reservoir and surrounding area
- Changed conditions since the 2007 PRAB action

The project was also presented to City Council in May 2011 with the same background information. Council confirmed with staff to move into the process with the goals to maintain wakeless boating and to maintain the natural feel of the reservoir (See Attachment 1).

The public involvement process began in May 2011 and concluded at the end of July 2011 (See Attachment 2 for process summary). In August, meetings were held with staff and various user groups to verify needs, dimensions of facilities and other project details. Revisions to the master plan were made in September 2011 to reflect the changes.

A summary of changes to the plan since the 2010 revisions presented to PRAB in February include (also see Attachment 3):

## **Overall plan**

- Added an emergency access to the north end of the southeast recreational area
- Changed the wildlife buffer to the 150' Wildlife management plan requirements for areas south of the white dotted "wildlife zone" area. Areas north of that zone remain at 300'.



## **Southwest area**

- Moved the primary greenway trail to the perimeter of the property to maximize the recreational use area and added a trailhead off the entry road.
- Removed the dog beach, parking lot and access roadway from this area.
- Added a driveway to the shore launch area. Shore launch area includes storage for hand launch boats and paddle boat storage.
- Added a 3<sup>rd</sup> trailer launch.
- Added a picnic area near the shore launch / event space.
- Removed the floating breakwater.
- Rotated the remote control airplane runway to NW/SE orientation with an improved clear zone, and adjusted parking lot.
- Showed a connection to the future Spring Gulch #2 greenway.
- Changed the primary greenway trail to concrete with a crusher fines edge between the two use areas (east from this plan).
- And other minor adjustments to sizes of facilities previously shown and for specific use needs (e.g. removing trees from sail boat storage and launch areas to not conflict with masts).

## **East area**

- Added a primary greenway trailhead off the entry road.
- Shifted the entry road east and added parking. Clarified where overflow event parking will be located.
- Added another drop off for the picnic area from the main parking lot.
- Moved the dog beach to this plan – along the southwest edge of this plan. A separate crusher fines trail will connect from the recreation area to the dog beach.
- Changed a fishing pier at the picnic area to a multi-use platform and added more fishing areas at the camping area. Added three fish cleaning stations.
- Enlarged the swim beach and swim area and clarified there will be a divided swim area for kids vs. adults (lap). Added beach lockers and an open shower and changing screen structure at the edge of the beach along with more shade trees.
- Shortened the breakwater on the boat side and added an off-shore mooring area. Also added a picnic shelter on the north side of the breakwater and an ADA fishing access area to the south end of the breakwater.
- Added one more trailer launch for high volume times and paddle boat racks.
- Moved the group camping to east side of road for more separation.
- Added other minor adjustments to previously shown facility sizes and orientations.

## **Next Steps**

Staff has prepared CIP project PR-10, Union Reservoir Master Planned Improvements, with a funding request for the design and construction of Phase 1 looped trail improvements beginning in 2012, as well as continued design for the overall master planned project to a preliminary level. That developed design for the overall recreational area may provide other possible interim projects prior to reservoir expansion, as well as a more specific cost estimate.

**PRAB Action**

Staff requests PRAB action on the Union Reservoir Recreational Master Plan. This item will be going to a November Council study session and then a regular Council meeting for formal acceptance. Staff is available to answer any questions.



## **CITY COUNCIL PROCEEDINGS**

**May 31, 2011**

**Civic Center  
350 Kimbark Street  
Longmont, CO 80501**

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### **STUDY SESSION**

#### **1. MEETING CALLED TO ORDER**

The May 31, 2011, Study Session of the Longmont City Council was called to order at 7:00 p.m. by Mayor Baum in the City Council Chambers.

#### **2. ROLL CALL**

Sara Rusher, Assistant City Clerk, called the roll. Those present were: Mayor Bryan Baum and Council members Brian Hansen, Sarah Levison, Sean McCoy, Alex Sammoury, Gabe Santos, and Katie Witt.

#### **3. PUBLIC INVITED TO BE HEARD**

Kaye Fissinger, 2199 Creekside Drive, spoke about the proposed SH 66 Regional Detention Pond and the purpose of this project and warned Council about the close ties CDF/Hwy 119 Holdings has with LifeBridge Church.

Joel Reich, 1640 Juniper Street, spoke about the regulation of medical marijuana in the City of Longmont, specifically about regulations surrounding home-growing operations operated by primary caregiver.

Strider Benston, 951 17<sup>th</sup> Avenue, commented on the United State's involvement in military coups in Central America. Mr. Strider also spoke about the Council's proposed ban on medical marijuana dispensaries, noting that among other things, this ban will infringe on citizens' civil rights.

#### **4. SPECIAL REPORTS AND PRESENTATIONS**

##### **A. Positive Impact Award Presentation to the Crossroads School**

Mayor Baum recognized Barb Bulthuis, Connie Nourse, and Joanna Topham for their work at the Crossroads School and thanked them for their positive impact in the community.

Council Member Levison recognized the Chair of the Multicultural Action Committee, Rita Liu, and applauded the efforts of the committee and their impact in the community.

At the request of Council Member Hansen, Ms. Roney explained the efforts the City is undertaking to combat the problem of predatory lending.

Mayor Baum and Council Members commended the efforts of the Community Services Department and the citizens that participate in the City's community initiatives and noted the important role they play in the community.

Council also gave Ms. Roney feedback and suggestions on some of the program details: they discussed the idea of changing the name of the Multicultural Festival to something more exciting and descriptive, the importance of trail connectivity throughout the City to facilitate commuting, how LifeLongmont Learning is being used by the community, and the reasons why the Planning and Zoning Committee did not approve community health and wellness chapter addition to the Longmont Area Comprehensive Plan.

Council Member Levison requested some additional budget information in order to get a clear picture of what the City is doing to fund education.

**C. Union Reservoir Recreational Master Plan Update (*pre-recorded presentation*)**

Paula Fitzgerald, Parks and Open Space Project Manager, presented this item, reviewing the changes to the 2007 Master Plan.

Ms. Fitzgerald then discussed with Council the decline in camping at Union and how future enlargement of the reservoir might affect the improvements.

Dale Rademacher, Director of Public Works and Natural Resources, clarified for Council that the City's main focus concerning water supply at the present time is the Windy Gap Firing Project, not the enlargement of Union Reservoir.

Council discussed the importance of keeping the reservoir wakeless and preserving the natural, wild feel of the area and expressed their general acceptance of the plan as proposed.

**6. MAYOR AND COUNCIL COMMENTS**

Mayor Baum spoke of some recent community events including the Memorial Day Celebration held over the weekend and the graduation of the most recent class of "Dreamers" from the I Have a Dream Foundation.

**Council Member Santos moved, seconded by Hansen, to renew the City's Intergovernmental Agreement with Boulder County for another ten years. Motion carried: 7-0.**

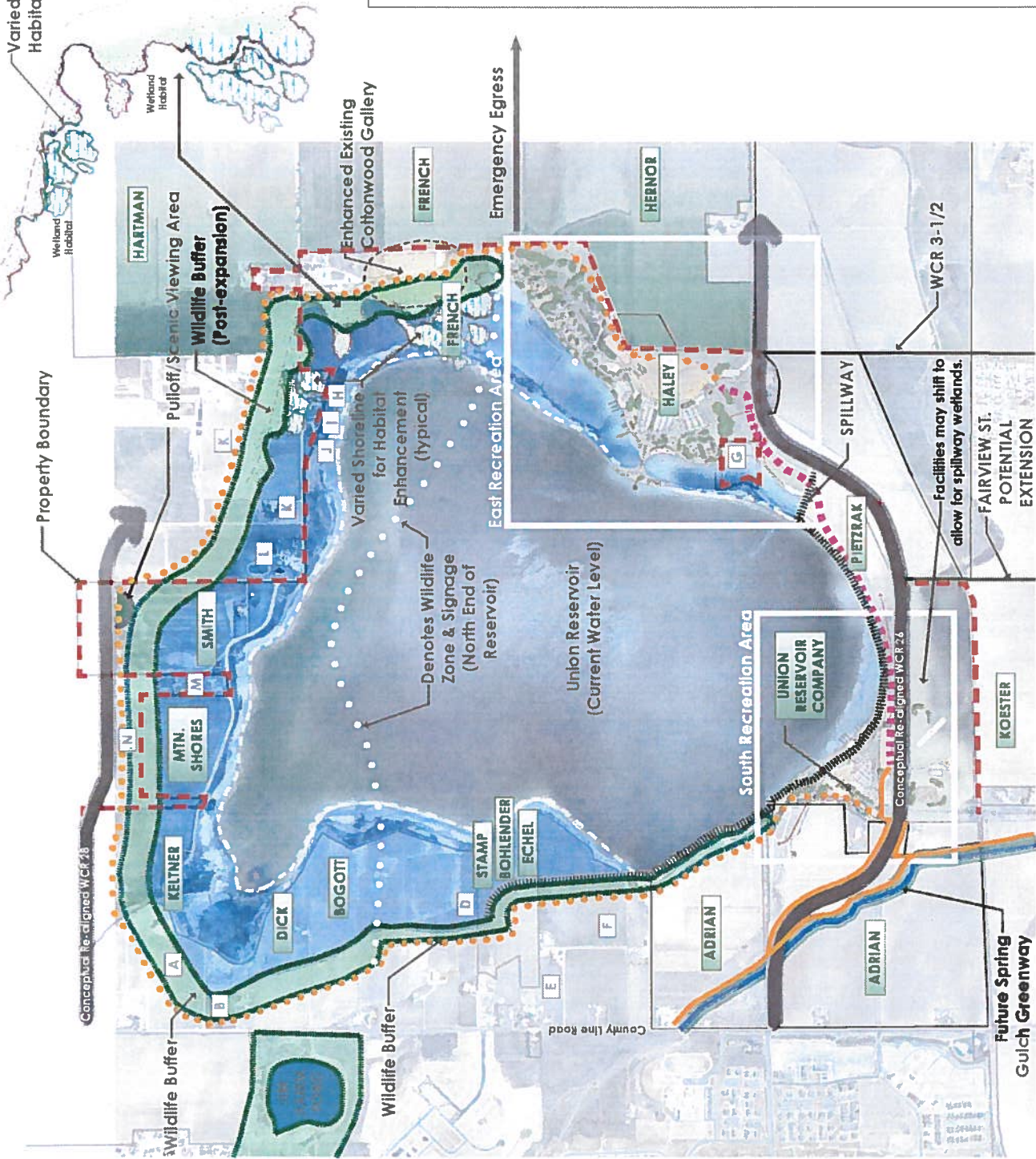
Council Member McCoy spoke about his concern regarding people flying overhead from Vance Brand Municipal Airport during high school graduation ceremonies.

**Union Reservoir Recreational Master Plan Update 2011  
Public Process Summary**

Type	Date	Location(s) / Notes	Quantity	Attendees	Notes
PRAB update	2/14/11	Parks Administration		PRAB	Update
Council pre-taping	5/26/11	Channel 8			Video
Postcards	5/16/11	1000 to union, rec center, mem bldg, senior, library, civic, 150 El Comite, mail to surrounding owners, prab, council and past meeting invitees	1350		Mailed
Poster	5/20/11	Union (gatehouse, 2 restrooms), library, rec center, mem bldg	10		Plans & Narrative
Postcard email	5/25/11	To Union Res and Union Res 2011 email lists	17		Emailed
Invitation Announcement	5/27/11	Longmont E news, City homepage, Union MP webpage and Park Dev webpage	n/a		Media
Council meeting	5/31/11	History and project assumptions			Video
T Call article	6/6/11	Striking Camp' focus on camping	n/a		Media
City Talk	6/6/11	Mtg invite - call for comments			Media
VM hotline	6/8/11	message to leave comments		0	No msgs left
Website	6/9/11	Webpage update	n/a		
Web Survey	06/09/2011 - 6/30/11	English Version		51	51 responses
E news	6/10/11	re: survey			
Display boards	6-15 - 6-30	Senior Center, Library and Rec Ctr and Union Res			
Paper Surveys	6/15 - 6/30	at Display board locations	38		
Public meeting	6/16/11	Council chambers		35+	
Public meeting	6/16/11	Council chambers - present plan		35	
Website	7/1/11	Posted on web page, homepage etc			
Web Survey	7/1/11 - 7/15/11	Spanish version	17 visits		0 responses
Laley Radio	7/13/11	Radio show discussing project - translated			Wide audience
Display boards - Spanish	7/1 - 7/22	Library, Rec Center & Union Res	0		
Paper Surveys	7/1 - 7/22	Spanish version	0		0 responses
City Talk	9/26/11	Meeting invite - PRAB	n/a		
Longmont Alert	9/23/11	Meeting invite - PRAB	0		
Parks and Rec Advisory Bd	10/10/11	Public Hearing / Presentation.	n/a		
Longmont E news	9/30/11	Public Hearing / Presentation.	n/a		



Varied Shoreline Detail and Perspective



**KEY**

	Current Reservoir Level
	Reservoir Expansion 13' Rise
	Wildlife Signage for Protection
	Property Boundary - City of Longmont or Reservoir Company
	Conceptual Realignment of Roadway
	Paved Trail (8 feet wide)
	Soft Surface Trail
	Concrete Trail (8') with Crusher Fines edge (3)
	Future Proposed Dam
	Wildlife Buffer - width to be determined by Best Management Practices
	City of Longmont Properties, Easements, or Leases
	Private Properties

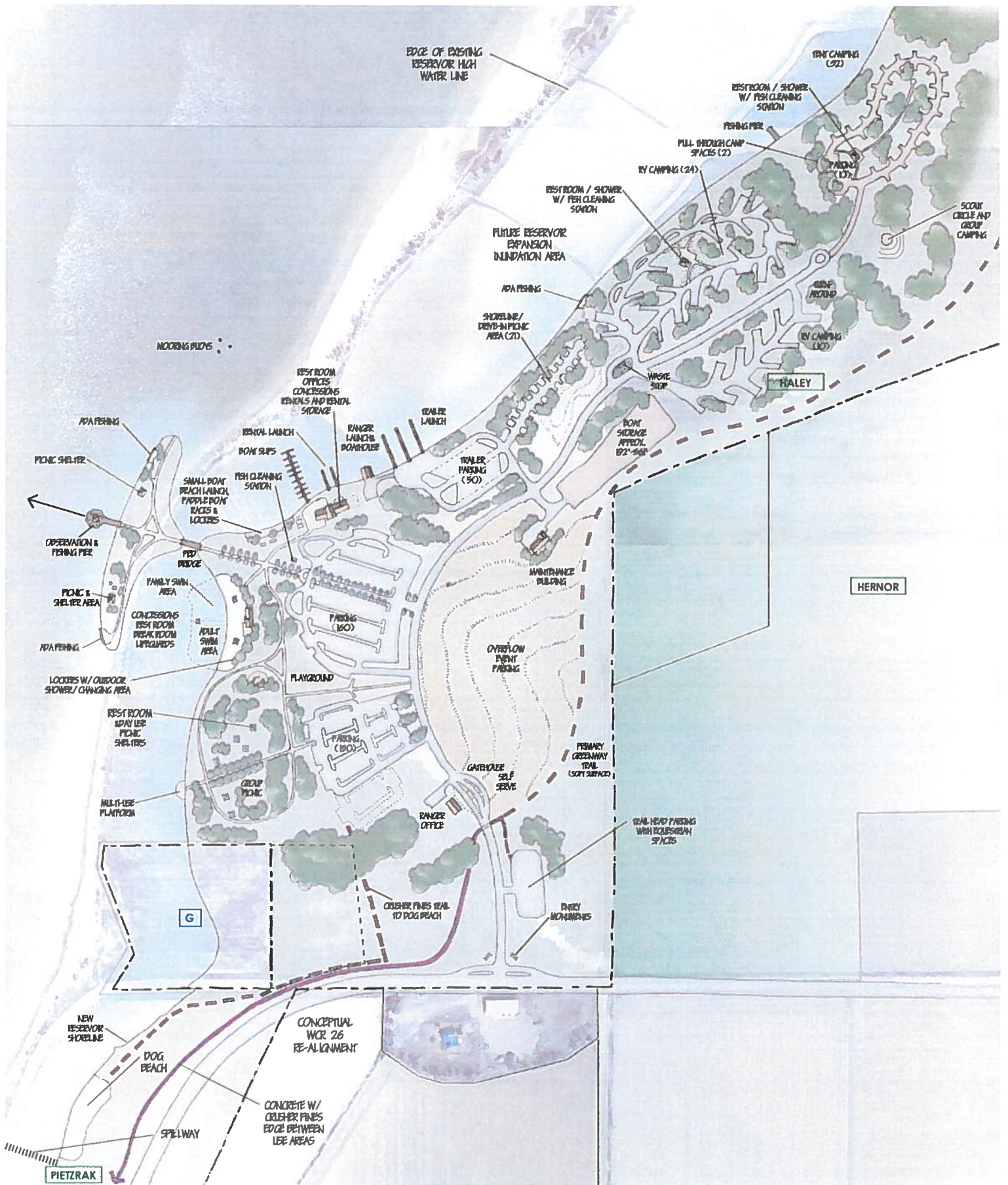
A	F	K
B	G	L
C (not used)	H	M
D	I	N
E	J	

Purchased from: **HERNOR**

Note: Recreational Improvement Design to Coordinate with Reservoir Expansion Plans

*Union Reservoir Recreational Master Plan Update - Draft Revised Master Plan*

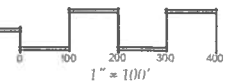




# Union Reservoir Recreational Master Plan Update - Draft Revised East Area

City of Longmont • September 29, 2011

DESIGNED BY QUALITY



NORTH

# PARKS AND RECREATION ADVISORY BOARD

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Meeting Date: October 10, 2011

Agenda Item: Items from Staff

Subject: Recreation Update

Presenter: Jeff Friesner

Suggested Action: Information

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The following summarizes Recreation programs and issues for the past month:

## **Quail Campus**

1. All Outdoor athletic programs are winding down. The end of season for softball will be the second week of October. The Fall programs saw an increase in almost all of the programs. CARA Cross Country had 16 kids (+3 from 2010), Youth Volleyball = 180 players (+ 13 from 2010), Youth Archery continues with 12 kids (max enrollment), Adult Fall Basketball had 10 teams (+ 5 teams from 2010), Adult Flag Football went from 14 – 15 teams with 4 of those teams being new this year. In-line Hockey was the only activity that decreased in number (- 10 kids from 2010).
2. Silver Sneakers participants now number 285. Classes geared specifically to the Silver Sneakers program have also continued to grow forcing us to determine where to move them in order to accommodate the larger class size. Currently the classes are held in the Meeting Room however, due to its size, we can only have 15 – 17 when it involves an exercise class. The aerobic room is used consistently by other classes. Therefore we will be exploring the possibility of using the gym during off peak hours. There is also a Halloween Social planned for the end of October and it will be their 2<sup>nd</sup> Social since we started the program.
3. Our annual maintenance shutdown was performed. Gym and Aerobic floors were sanded and recoated, in pool lights were repaired, weight room equipment was moved and all floor surfaces were cleaned, new benches were made for babysitting and installed as the old ones were delaminating. Handicap cabana shower was repaired. The wall was taken down, all new pipe fittings were installed and then new tile was installed. The shower had an internal leak that was causing the mason block and concrete to break down. The ceilings in the men's and women's locker room were painted as was the north wall in the pool. Both pools were drain and cleaned.



4. The beams above the main entrance were stripped and repainted which resulted in the front entrance being closed for two weeks. The exterior roof will also be painted in October due to the paint coming off the metal. The process to find a stucco contractor has started but it is unknown when the work will be completed.
5. The play feature water line was not able to be photographed inside the pipe due to the small size of the pipe. However, since we have had it valved off we have not been going through the amount of water as we previously were. At this time, it has been determined to leave the pipe valved off rather than attempt to repair it.

## **Centennial Campus**

1. Fall swim lessons began September 9, with over 300 participants enrolled in September swim lessons!
2. Sunset Pool's last day of the Summer 2011 season was Monday, September 5<sup>th</sup>.
3. The Centennial Campus All Staff Emergency Action Plan Training was held on Sunday, September 18, which included all Lifeguards, Managers, Swim Lesson, Fitness, Front Desk, and Office Staff. The training included position-specific break-out sessions as well as large group EAP scenario practice.
4. Intramural Soccer at Heritage, Longs Peak, Sunset, Westview, and Twin Peaks middle schools began September 5<sup>th</sup>. Mike Cox is continuing to coordinate the program. The five teams are coached by a combination of city and school district staff. Games began on September 19<sup>th</sup> and will continue through playoff week starting Oct. 31<sup>st</sup>.
5. The Place at Longs Peak Middle School has continued Mon-Fri after school. Averaging 40-50 students on a daily basis, the students have been participating in clubs based around Sports, Arts and Crafts, and Outdoors as well as field trips bowling and to the mall.
6. The Place at Sunset Middle School began on September 19<sup>th</sup>, and is being coordinated by Tarah Cole. The students at Sunset Middle School have been participating in typical The Place Programming including Arts and Crafts club, Sports club, Wii club, and others.
7. The first collaborative after school programs training for the 2011-2012 school year was held at the Youth Center for the Place and the Zone program staff. The training topic was behavior modification and redirection and it was led by Youth Program Leader Brydon Cooke.

## **Roosevelt Campus**

- 1.