

## MINUTES

### PARKS & RECREATION ADVISORY BOARD

OCTOBER 10, 2011

The regular monthly meeting for the Parks & Recreation Advisory Board was called to order at 7:00pm at the Parks Maintenance Building by Sharon O'Leary.

1. Roll Call

Those present were Sharon O'Leary, Alicia Howell, Greg Braun, Doug Gollhofer, Jim Wardell, Councilmen McCoy and Kelly Dirks and Matthew Linden came in a few minutes late.

Staff Present: Jeff Friesner, Kim Shugar, Paula Fitzgerald, Dan Wolford, Steve Ransweiler.

2. Approval of Agenda:

A motion by Doug Gollhofer to approve the agenda was seconded by Sharon O'Leary, the motion passed 5-0 (members Dirks and Linden not present)

3. Approve September 12, 2011 Parks and Recreation Advisory Board minutes. A motion by Alicia Howell to approve the minutes was seconded by Doug Gollhofer. The motion passed 6-0 Greg Braun abstained as he was not at that meeting.

4. Public to be Heard

Paul Conan – 3545 23<sup>rd</sup> St., Boulder. He is a member of the Union Sailing Club and loves the master plan, he is anxious for it to be completed. He would like to meet with his group and present Paula Fitzgerald with the club's comments.

Kay Fissinger, 2199 Creekside Dr., Longmont. Giving the Board a heads-up that a company telemarketing Open Space Property and surveying citizens on if it is ok to have oil drilling on the open space property. . (It was noted by Staff that Top, a mineral rights company will be on the November 14, 2011 PRAB Agenda

Jim Daws, 3141 Westwood Ct., Boulder. Commenting on the Master Plan, the process the City does works very well, he is also a member of the Union Sailing Club. He asked when the plan at Union may be done; Paula Fitzgerald said it would be many years that it would be in phases much like the greenway has been.

5. Old Business

A. Union Reservoir Recreational Master Plan (notes separately attached as Council Communication)

B. Council Retreats. Mr. Friesner asked the Board members to have retreat topics to him no later than October 31, 2011. Suggestions included

\*Continue to support additional State of the Art facilities for competitive swimming, ice and tennis.

\* Sustainability of park structures.

Kim Shugar discussed a company known as Cougar for wanting to do seismic surveys on City land. They will be at the November board meetings for Water Board, Planning and Zoning, EAB and the Parks Board. Top Operating company leases mineral rights is also approaching the city to do some drilling and will be coming to city Board meetings. Top Operating had in the past with the City at Sandstone Ranch ball field site.

C. Web Site Feedback. Jeff Friesner would like the Board to view the pages on the web site and send him an email/ or Kim an email of a list of what you want to see on the Web Site, what would be helpful and what should go would be appreciated. The Board commented that updating the process of registering on line is needed along with adding shelter reservations that automatically send a copy to the Police Department would be good. This would be just in case there are problems or issues at the Park. Jeff Friesner noted Recreation is working on a process of notifying citizens that a shelter is already reserved. Some felt that the entire site is not friendly or appealing. Mr. Friesner said staff is researching new registration software and it will be purchased in 2012. New City web site software has been purchased and is contracted to begin the designing. The goal is to have the intranet up and running with the new look, and then go live with the new City internet web site in the Fall of 2012. Mr. Friesner said staff is researching new Recreation registration software and it will be purchased in 2012.

D. Approve New Bylaws – Tabled

6. New Business

A. Garden Acres CIP Prioritization. Kim Shugar discussed that Council reviewed the Garden Acres CIP and asked what staff could accomplish with \$10,000.00 besides having the money go to a Master Plan. She said that the park has 9 year old scoreboards, the playground needs to be rebuilt; safety nets installed, fencing redone, sidewalk issues and the concession stand painted. She said that there are no line item budget to upgrade parks and equipment. All parks are looking warn. It was discussed by the Board that they would like to follow the protocol and work off the list that Parks is developing which is a Master Plan for all parks and equipment, safety issues. Instead of following a complaint voiced at a Council meeting because it is an adult park. A motion by Sharon O’Leary that the Park and Recreation Advisory Board would like to stick to the Inventory Assessment plan or Master Plan assessment rather parks need to move up into the CIP process. This was seconded by Greg Braun; the motion passes 7-0.

7. On-Going Items

- A. Park Survey – December
- B. Dry Creek Park – On-going
- C. Conservation Trust Funds – November

D. Gift Catalog – December

E. Veterans Memorial Update – will contact organizer.

8. Items From Staff

1. Jeff Friesner said that the entry way at the Longmont Recreation Center is now complete. The front entrance had been closed for metal work and repainting.

The Turkey Trot will be on November 12, 2011. The 2 mile course has been changed.

The Halloween parade will be Saturday, October 29, 2011. Recreation Services is working with the LDDA to provide trick-treat for area youth.

Longmont Lights has received funding for 2012 from Council, of \$16,000.00 for the holiday event. This year the event will be December 9 & 10, we also work with the LDDA.

2. Kim Shugar said that the dead trees on the greenway are being replaced. They will follow up with left hand on property boundaries.

9. Items from Board

1. Sharon O'Leary asked why Silver Sneakers cannot be provided at the St.Vrain Memorial Building. Jeff Friesner said that Healthway had approved the program just at the Longmont Recreation Center, as the Memorial Building is too close to the YMCA. The goal will be to ultimately offer it at the Senior Center and the Memorial Building.

Sharon O'Leary asked about the consistency of the posted park hours and asked why they are posted differently. Jeff Friesner said that Trails, District Parks and the Greenway are dusk to dawn hours, whereas Community Parks are 6am to 11pm. He said that after 11pm, police will stop and talk to visitors in the park and check to see if there are problems.

10. Public Invited to be Heard (none)

11. Adjournment.

There being no further business to come before the Park & Recreation Advisory Board, it was moved to adjourn the meeting at 9:10pm, this was seconded by Kelly Dirks, and the motion passed 7-0.