

MINUTES  
PARKS & RECREATION ADVISORY BOARD  
January 10, 2011

The December meeting of the Parks & Recreation Advisory Board was called to order by Doug Gollhofer at 7:00pm at the Parks Maintenance Building.

1. Roll Call

Cathy Diesing, Board Secretary called the roll call. Those present were committee members; Ruby Bowman, Jim Wardell, Sharon O'Leary, Kelly Dirks, and Jim Krick. Board member Braun and Councilmen McCoy were absent.

Staff Present: Mr. Friesner, Ms. Fitzgerald, Mr. Rademacher, Mr. Wolford, Ms. Skitt and Ms. Diesing

Mr. Gollhofer complimented Rick Accountius and Lisa Underhill for serving with the Board during the good times and bad times. He also presented Rick Accountius and Lisa Underhill with certificates entitling them to a commemorative brick at either Sandstone Park or the Rose Garden at the St.Vrain Memorial Park.

2. Board Re-Organization

A. Elect Chair. Doug Gollhofer nominated Ruby Bowman as the Park & Recreation Advisory Board Chair for 2011; this was seconded by Jim Wardell the motion passed 5-1. Voting nay was Sharon O'Leary.

B. Elect Vice Chair. Doug Gollhofer nominated Greg Braun as the Park & Recreation Advisory Board Vice Chair for 2011, this was seconded by Ruby Bowman, the motion passed 6-0.

C. Welcome new Board Members. Ms. Bowman welcomed Kelly Dirks and Jim Krick as new board members.

3. Approval of Agenda

A motion by Ms. O'Leary to approve the agenda with amendments to move Old Business A. Special Event Policy to before Approval of Minutes. This was seconded by Ms. Bowman the motion passed 6-0.

4. Approval of Previous Months Minutes.

A. December 13, 2010 Parks and Recreation Advisory Board regular meeting. A motion by Jim Wardell to approve the minutes was seconded by Doug Gollhofer, the motion passed 6-0.

5. Public Invited to be Heard.

Kay Fissinger, 2199 Creekside Dr, Longmont, Co. Ms. Fissinger Spoke in reference to the Rail Served Business Park location, which will be discussed at the January 11, 2011 City Council meeting. (Attached written comments).

6. Old Business

A. Special Event Policy and Guidelines at Union Reservoir. Ms. Skitt noted that the guidelines were brought about after the 2010 Heavenfest event when many requests for usage were received. The draft policy went to the Board last month and is back with modifications. Ms. Skitt noted since the City is charge with the ongoing maintenance, management and stewardship of Union Reservoir and surrounding City owned land and open space, it has a responsibility to ensure that these resources do not become degraded from overuse and that wildlife, the environment, and neighbors are not disproportionately impacted by such events. Further, the purpose of the policy is to regulate special events held on public land at Union Reservoir so that such event can occur with the safety and health of the participants in mind, the protection of public property considered, and the impact of the event on non-participating citizens minimized. Ms. Skit reviewed the board on modifications. Access to trails would be restricted during the large events. The draft stipulates only 3 large events per year between June and October. Only events of 7500 people or more will be considered as other city locations can handle smaller events. The City Council would need to approve any alcohol for an event at Union, not staff. Once approved event organizers will meet with staff, City, State Patrol, Weld County officials and Firestone officials and discuss traffic control and each requirements. It was noted that staff did contact the Division of Wildlife and there is no impact to the environment or habitat during the June to October months. Suggestions by the Board and staff included:

- 1). A penalty if the event is bigger then planned for and if the event effects the City in a negative way, traffic, damage to City property, or they don't follow the guidelines.
- 2). The amenities of Union Reservoir be left open for the public if not specify line item group names on who can not use it and compensate them. Annual pass holders would be one group who should be reimbursed for now being allowed to enter during an event.
- 3). Priority would be provided to Longmont businesses.
- 4). Events should not be during a City sponsored event and be spaced out
- 5). No alcohol due to needing to drive to and from the event was brought up by Member O'Leary, and Member Bowman thought a potential drowning at the Reservoir could occur if they drank and went into the water.

6). Clarify the fees as it relates to planning fees for first time events, returning events and attendance numbers.

Ms. Skitt will update the draft and send a copy to the Board before it goes to City Council.

B. Disposition of Open Space. Mr. Wolford noted that the updated document reflected the removal of an administrative process as well as the property's appraised value being determined by City Council and removing a 3% annual inflationary rate. Mr. Rademacher noted sales or transfers will incorporate the fair market value, and acknowledge a "floor" in the price, no loss from the original purchase price. The public notice time continues to be 60 days.

Member Bowman asked if citizens did not want a land transfer to occur, how they as citizens could challenge the document. Mr. Rademacher will get back to the Board on what that process may be.

A motion by Mr. Gollhofer that the intent of the document is still the same, that the Park & Recreation Advisory Board recommends Council approve the document in its current form, with a caveat that there be a provision for citizens readdress of a transfer of property between City funds. The motion passed 6-0.

## 7. New Business.

A. Designation of Meeting Day and Time. A motion by Ms. Bowman to retain the same meeting day and time was seconded by Mr. Wardell, the motion passed 6-0.

B. Designation of Meeting Location. A motion by Ms. Bowman to continue to meet at the Parks Maintenance building, at 7 So. Sunset was seconded by Mr. Gollhofer, the motion passed 6-0.

C. Designation of Locations for Posting PRAB Agendas. A motion by Ms. Bowman to continue to post the agenda at the same locations was seconded by Mr. Wardell, the motion passed 6-0. Locations include the Civic Center, Senior Center, Longmont Recreation Center, Library, Youth Center, Centennial Pool, Memorial Building and the City web site.

D. Discuss Dates for Board Retreat and Field Trip – Develop 2011 Work Plan. The Board would like to have a retreat in 2011. Mr. Friesner asked that the Board send an email on the proposed retreat topics to either him or Dan Wolford. Staff will bring back the list to the February meeting. A maximum of three topics was requested, as the time is limited to three hours. Staff will present the agenda to the Board prior. It will include a team building task, current Board guidelines, such as a motion to extend a

meeting once it reaches 10:00pm and current capital projects. An email will be sent out to all participants for a calendar check. Some suggestions for the tour would be to go to Lykins Open Space Improvements, Trail Connections, Sunset Campus, Union Reservoir and visit the smaller pocket parks.

#### Items from Staff

A. Dale Rademacher noted that interviews for the Natural Resources Manager position will be on January 21, 2011. Doug Gollhofer and Greg Braun have offered to be in on the interviews.

Mr. Rademacher said they had closed the land purchase on Bogart & Sherwood Properties. The pond now belongs to the City of Longmont.

B. Paula Fitzgerald reviewed the Staff update sheet (printed in the packet). In February she will bring to the Board the restart of the Union Master Plan.

C. Dan Wolford presented the Board with a Boulder County Open Space Calendar and a jar of honey, locally grown at Sandstone Ranch. He noted that the handicapped fishing pier which funding was received through the "Kids Inc" Grant is in process. The fishing education programs will start after completion.

D. Mr. Friesner gave each Board member a copy of the new Recreation Brochure and asked if the Board could review the brochure for read-ability, flow and how to make it better.

He was part of the interviews for the Museum Manager, a candidate should be chosen by the end of January.

#### 8. Items from Board

A. Sharon O'Leary complemented the Recreation Services brochure on the diversity of classes being offered. She had suggested a Zumba class and appreciates the program being offered at the Longmont Recreation Center. The Longmont Recreation Center is very nice compared to other cities. She is a school teacher and a product of growing up in a recreation programs.

B. Jim Wardell noted he had been on the Board for many years and is very involved in sports and recreation as he does coaching. He has learned a lot from the staff and Board members.

C. Doug Gollhofer has five years on the PRAB and has seen a lot of change and progress. He wants to make an impact in a positive way for the community. He enjoys cycling and living in the Dry Creek area.

E. Kelly Dirks feels that Recreation draws new families into Longmont

along with the trails.

F. Jim Krick likes everyone being active on the Board and enjoys the varied opinions.

G. Ruby Bowman has been on the Board three years and is most interest in wildlife and prairie dogs. The PRAB is a very hard working Board and is very productive.

9. Public Invited to Be Heard.(none)

10. Adjournment.

There being no further business to come before the Park & Recreation Advisory Board, it was moved by Mr. Gollither to adjourn the meeting at 8:50pm and was seconded by Ms. Bowman, the motion passed 6-0.

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Chair Signature

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Board Secretary